

WORTH COUNTY SCHOOL SYSTEM
ISS, ALTERNATIVE SCHOOL, CREDIT RECOVERY TEACHER EVALUATION

Name _____ S.S. # _____
School _____ Date _____
Evaluator Name _____

Directions: Rate the employee in each category using the following scale:

1 = Ineffective 2 = Needs Development 3 = Proficient 4 = Exemplary

THERE ARE NO "N/A'S." EACH CATEGORY MUST BE SCORED

GENERAL

- 1. Demonstrates appropriate verbal and written communication skills. _____
- 2. Performs routine duties and tasks with little or no direct supervision. _____
- 3. Participates in extracurricular activities and/or serves on designated committees _____
- 4. Demonstrates loyalty to the school, school system and administrators. _____
- 5. Performs other duties as assigned by the principal. _____

Comments _____

MEETS STUDENT ACHIEVEMENT GOALS/PROVIDES APPROPRIATE INSTRUCTION

- 6. Assesses and encourages student progress by promoting engagement, monitoring student progress, responding to adequate and inadequate performances and showing support of students in an appropriate manner. _____
- 7. Manages the learning environment by using time efficiently, maintaining an effective physical setting for instruction and maintaining appropriate student behavior in the class _____
- 8. Provides adequate information, plans, and materials for substitutes _____

Comments _____

PROFESSIONAL GROWTH

- 9. Participates in professional organizations and staff development activities. _____
- 10. Shares information with others and applies what is learned to the classroom. _____
- 11. Accepts new challenges in a professional manner _____

Comments _____

INTERPERSONAL SKILLS

- 12. Facilitates home-school communication by such means as holding conferences, telephoning, and sending written communications; works effectively with colleagues and exhibits the fundamentals of good public/customer service. _____
- 13. Enhances the climate of the building and the morale of colleagues. _____
- 14. Accepts constructive criticism and follows up on administrative actions for improving performance. _____

Comments _____

DEPENDABILITY

- 15. Completes reports, documentation, duties and other assignments in a prompt and professional manner. _____
- 16. Exhibits time on task and a flexible, cooperative, progressive and hard working attitude and style. _____

Comments _____

ADHERENCE TO POLICIES AND PROCEDURES

- 17. Complies with school, system, state and federal regulations and policies, including the PSC Code of Ethics, as related to job requirements. _____
- 18. Adheres to the chain of command _____
- 19. Recognizes Cultural Diversity _____
- 20. Maintains confidentiality of sensitive information and material _____
- 21. Maintains a professional appearance as appropriate for job responsibilities _____
- 22. Assures security and accountability for classroom equipment and supplies. _____

Comments _____
